



Transcend Level 3
Diploma in Coaching
Beth Tweddle Gymnastics

**Qualification Specification** 

Version 01: 04 January 2021











# **Qualification Specification**

Welcome to the **Transcend Level 3 Diploma in Coaching Beth Tweddle Gymnastics**. Transcend Awards Limited is an awarding organisation regulated by Ofqual in England and this qualification is regulated in England by Ofqual. This is an endorsed pathway qualification and learner must complete the qualification in the context of one of the endorsed pathways. This specification must be read and complied with conjunction with the unit specification, delivery and assessment materials and the *Transcend Centre Recognition Conditions*.

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## Part 01: Qualification Purpose Statement

**Partner Organisations** 

Qualification Scope					
The <b>Transcend Level 3 Diploma in Coaching Beth Tweddle Gymnastics</b> is a vocationally related qualification that sits in sector subject area 08.1 Sport, leisure and recreation. This is an endorsed pathway qualification. Learners are required to achieve the qualification in the context of one of the endorsed pathways. It is exclusively designed to provide career progression for <b>Beth Tweddle Gymnastics Coaches</b> . Successful learners will be able deliver progressive physical literacy and gymnastics-based programme that increasingly challenge the children. The intent is to enable ethical coaches to influence whole child development though gymnastics.					
Regulatory Organisation	This endorsed pathway qualification is regulated by Ofqual in England. The qualification is listed on the Register of Regulated Qualifications. This qualification is equivalent to Level 3 on the European Qualifications Framework (EQF).				
Awarding Organisation	This endorsed pathway qualification is solely awarded by <u>Transcend Awards Limited</u> as the recognised awarding organisation regulated by Ofqual in England.				
Industry Standard Organisation	This endorsed pathway qualification is aligned in full to the Beth Tweddle Gymnastics vision, values, technical models and programmes relevant to each of the endorsed pathways. The programmes include:				
	Beth Tweddle Gymnastics physical literacy and national curriculum programme Beth Tweddle Gymnastics national academies programme Beth Tweddle Gymnastics owner operator centres programmes for children and young adults through the use of gymnastics.				
	CIMSPA is The Chartered Institute for the Management of Sport and Physical Activity. This qualification is endorsed by CIMSPA as a professional standard qualification which is fully aligned to the three professional standards for <i>Coach, Working with Children and Working in the School Environment</i> . CIMSPA has also endorsed the qualification as valid CPD and CIMSPA members will benefit from 10 CPD Points unpin successful achievement.				

This endorsed pathway qualification is developed in partnership with Beth Tweddle Gymnastics. Beth Tweddle Gymnastics is the leading employer of gymnastics coaching in the UK. Founded by Olympic medallist Beth Tweddle this industry organsiation is revolutionary within its eco system. Beth Tweddle Gymnastics are recognised a transformational leader within the industry through in safe, inclusive and engaging gymnastics coaching pedagogies. The qualification has been subject to consultation with Beth Tweddle Gymnastics representatives, the Becky Adlington Training educator workforce and experts within school, leisure and coaching industry. The collaboration and consultation groups will

remain in place for the lifetime of the qualification to ensure the qualification and the endorsed pathways remain fit for purpose



Qualification Regulation	Qualification Regulation						
Qualification Number	603/6969/3	Qualification Start Date	04 Jan 2021				
Qualification sector	Qualification sector This qualification sits in sector 08.1: Sport, leisure and recreation						
Qualification purpose	The purpose is to prepare for employmen	nt					
Qualification sub purpose	The sub purpose is to prepare for employ	ment in a specific occupational area					
Qualification Registration	3 Years Qualification Review Date 30 June 2023						
Qualification TQT	Qualification TQT 372 Qualification Credit 37		37				
Qualification GLH	130	Qualification DSH	242				
TQT defined	<b>Total Qualification Time [TQT]</b> refers to the total number of hours the average learner is likely to take to complete all aspects of the qualification. On Transcend qualifications this is the combination of guided learning hours and any directed study.						
GLH defined	<b>Guided Learning Hours [GLH]</b> refers to the number of hours a learner will attend whilst under the immediate guidance or supervision of a tutor, supervisor or other appropriate provider of education or training. This may be in face-to-face sessions or webinars. We consider that when a learner is in the professional or work environment under the supervision of a mentor that this is classed as guided learning.						
DSH defined	<b>Directed Study Hours [DSH]</b> refers to the number of hours a learner will attend or complete through home study, research and evidence collection without supervision and often in the learner's own personal space. We consider that when a learner is in the professional or work environment and is not under the supervision of a mentor that this is classed as directed study. Where they are allocated a mentor, this would be considered guided learning.						



Qualification Overview					
Qualification aim	The aim of this qualification is to provide career progression for Beth Tweddle Gymnastics Coaches. Successful learners will deliver progressive physical literacy and gymnastics-based programmes that increasingly challenge the children. The intent is to enable ethical coaches to influence whole child development though gymnastics.				
Qualification objective	The objective of this qualification is to provide a benefit to learners by enabling them to evidence competence as Gymnastics Coaches that operate in line with the Beth Tweddle vision and values. This will enable them to gain and retain employment as a gymnastic coach as part of the transformational workforce developed and deployed by Beth Tweddle Gymnastics. Learners will develop the knowledge, skills and behaviours to enable them to plan, deliver and evaluate safe, excellent recreational and developmental coaching in accordance with one of the following endorsed pathways:				
	Beth Tweddle Gymnastics physical literacy and national curriculum programme Beth Tweddle Gymnastics National academies programme Beth Tweddle Gymnastics owner operator centres developing children and young adults through the use of gymnastics.				
Qualification rationale	The rationale for the development, delivery and awarding of this endorsed pathway qualifcation is to support the professionalisation of the coaching workforce in a school, leisure and sporting environment leading to increased standards in physical education, physical literacy, health and improved wellbeing of children.				
Qualification uniqueness	This qualification and each of its endorsed pathways are completely unique. This is the only regulated qualification which is fully aligned to the Beth Tweddle Gymnastics vision, values and technical programmes. The Register of Regulated Qualifications provides information on other awarding organisation providers who offer alternative gymnastics provision.				
Qualification philosophy	The qualification development, delivery and awarding philosophy is learner and participant centred.				



### **Qualification Pathways**

This is an endorsed pathway qualification. The pathways structures and unit combinations are fixed and pre-determined for validity purposes. The combination of the core and optional pathway units provide the emphasis for the title of the qualifications:

Transcend Level 3 Diploma in Coaching Beth Tweddle Gymnastics National Curriculum Programme

Transcend Level 3 Diploma in Coaching Beth Tweddle Gymnastics Gym Stars Programme

Transcend Level 3 Diploma in Coaching Beth Tweddle Gymnastics Academy Programme

Transcend Level 3 Diploma in Coaching Beth Tweddle Gymnastics Baby Stars Programme

#### **Qualification Pathway Structures**

To successfully achieve learners must successfully complete 9 mandatory units from the core combined with the units from the optional pathways:

Core coaching: Three mandatory units must be achieved that reflect the role of the coach

Core participants Three mandatory units must be achieved that reflect the ability to work safely and competently with children and young adults

Pathway 01: Environment. Two mandatory units must be achieved from one of the environment options within the pathway

Pathway 03: Technical expertise. One mandatory unit must be achieved from one of the technical options within the pathway

The core and pathway units are shown in the table below. Refer the pathway structure and unit specification to access the fixed and pre-determined structures and unit combinations which provide the emphasis for the qualification titles.

Qualification Units		Regulation	Level	GLH	Credit
Mandato	Mandatory Core Units: Coaching role				
CRU01	CRU01 Duties of a Beth Tweddle Gymnastics programme coach				1
CRU02 Driving behaviour change through effective coaching programmes			3	8	1
CRU03 Deployment expectations of an effective Beth Tweddle Gymnastics programme coach			3	10	1



Mandato	Mandatory Core Units: Participant focus: Children						
PU01	Duties when engaging and enriching children	3	10	1			
PU02	Driving whole child development through engagement and enrichment		3	8	1		
PU03	Deployment expectations through child engagement and enrichment		3	10	1		
Specialist	Pathway Units 02: Environmental competence						
Option A	Beth Tweddle Gymnastics in traditional sport environments [2 mandatory units]						
EU01a	Duties when affiliated with Beth Tweddle Gymnastics		3	10	1		
EU02a	Deployment expectations when affiliated with Beth Tweddle Gymnastics		3	10	1		
Option B:	Beth Tweddle Gymnastics - Schools [2 mandatory units]						
EU01b	Duties of Beth Tweddle Gymnastics National curriculum environments 3 10 1						
EU03b	Deployment expectations when affiliated with Beth Tweddle Gymnastics National curriculum programmes	3	10	1			
Specialist	Pathway Units 02: Technical competence						
Option A:	Beth Tweddle Gymnastics Gym Stars [1 mandatory unit]						
TU01a	Deployment expectations when coaching Beth Tweddle Gymnastics Gym Stars programme		3	44	4		
Option B:	Beth Tweddle Gymnastics Academy [1 mandatory unit]						
TU01b	TU01b Deployment expectations when coaching Beth Tweddle Gymnastics Academy programme 3 44 4						
Option C: Beth Tweddle Gymnastics BabyStars [1 mandatory unit]							
TU01c	Deployment expectations when coaching Beth Tweddle Gymnastics Baby Stars programme		3	44	4		
Option D	Option D: Beth Tweddle Gymnastics National Curriculum [1 mandatory unit]						
TU01d	Deployment expectations when coaching Beth Tweddle Gymnastics National Curriculum programme		3	44	4		



### **Qualification Audience**

#### **Qualification audience: learners**

This qualification is designed for learners who aspire to progress their career as a Beth Tweddle Gymnastics coach in a school or leisure/sporting environment. It is integral to the progressive suite of endorsed pathway coaching qualifications. It is for learners who wish to gain and retain employment and impact positively on educational standards in physical education and the wellbeing of children in their care.

Entry routes	Prior to registration for the qualification learners are required to:
	<ul> <li>be accurately identified</li> <li>be at least 17 years of age</li> <li>be able to evidence a clear, current and valid DBS</li> <li>be able to communicate effectively in English [reading, speaking, listening and writing]</li> <li>be able to evidence a work placement in a Beth Tweddle Gymnastics coaching environment</li> </ul> Prior to certification for the qualification learners are required to evidence:
	<ul> <li>be able to evidence achievement of recognised learning in safeguarding and protecting children in sport</li> <li>be able to evidence achievement of a recognised emergency first aid at work and/or emergency paediatric first aid at work qualification</li> <li>Learners cannot be certificated until they are 18 years of age. Learners will not be eligible to coach autonomously until 18 years of age.</li> </ul>
Exit routes: Education	This qualification can lead to registration onto higher level qualifications teaching assistants or higher-level teaching assistants that specialise in physical education, an advanced apprenticeship in coaching or a degree in coaching, training or teaching sort or physical activity.
Exit routes: Employment	This qualification can lead to paid employment as a Beth Tweddle Gymnastics coach specialising in physical education in the school environment or recreational gymnastics in a leisure or sport environment. Learners registered onto this qualification are eligible to deliver extracurricular sports and are also eligible to provide assistance to teachers in the delivery of physical education lessons. Successful learners are qualified to deliver extracurricular physical activity in schools autonomously. At the school or employer's discretion learners may be eligible to support to teachers in the delivery physical activity sessions during curricular time.



#### Qualification audience: education providers

This qualification is exclusively delivered through Becky Adlington Training Ltd, the training arm of Beth Tweddle Gymnastics. Becky Adlington Training is recognised by Transcend as the sole recognised centre for this qualification due to the nature of the qualification and the technical competencies required of the education workforce.

## Delivery model

The qualification is designed to be delivered through blended digital, self-directed learning and technical workshops. These are fully aligned to the qualification specification and should be delivered flexibly to support the centre's delivery model, Beth Tweddle Gymnastics' need and most importantly each learners' unique learning preferences. Where alternative or changes to delivery models are required, Becky Adlington Training must submit these with clear mapping to the unit specification for awarding organisation approval.

# Assessment strategy

Assessment methods: This qualification is designed to be assessed through practical assessments in the workplace, a portfolio of evidence and professional discussion. Assessment tasks are standardised by the awarding organisation and briefs are made available to the workforce upon confirmation of Becky Adlington Training's approval to deliver this qualification. Where alternative assessment tools are required, Becky Adlington Training as the recognised centre must submit these with clear mapping to the unit specification for awarding organisation approval.

**Assessment Attainment:** Becky Adlington Training must assess against the criteria and attainment indicators as outlined in the unit specification to confirm the final level of attainment [pass/fail].

#### **Quality controls**

Internal and external moderation is required to be conducted in accordance with risk-based tactics. This serves to ensure that the level of monitoring is proportionate to the nature of the qualification, the workforce and the number of learners registered. This qualification has been assigned a **high-risk profile** due to its nature.

#### Endorsements, employer and education provider Support

CIMSPA is The Chartered Institute for the Management of Sport and Physical Activity. This qualification is endorsed by CIMSPA as a professional standard qualification which is fully aligned to the three professional standards for *Coach, Working with Children and Working in the School Environment*.

This qualification is supported by Beth Tweddle Gymnastics as a leading employer of gymnastics coaching in the UK. Founded by Olympic medallist Beth Tweddle Beth Tweddle Gymnastic are revolutionary within their eco0system and the transformational in safe, inclusive and engaging gymnastics coaching in the UK. This qualification is also supported by Becky Adlington Training as an industry leading National training Provider in the UK.



## Part 2: Qualification Delivery Specification

This qualification must be delivered in accordance with the *Transcend Recognised Centre Conditions*. The rules outlined below are supplementary conditions specific to this qualification. Centres must ensure full compliance with ALL conditions to maintain centre recognition and qualification approval status.

To become approved for this qualification centres must evidence the minimum workforce requirements, one delivery site, a declaration of adherence to the pathway specific delivery model, assessment framework and they must have an internal quality assurance strategy in place. All other conditions apply upon confirmation of status and in the delivery of the qualification.

#### **Qualification Resource Conditions**

The recognised centre is required to supplement RC5.1 of the **Transcend Recognised Conditions** with the following rules. Tutors, assessors and IQAs must be able to evidence recognised and regulated tutor, assessor and internal quality assurance qualifications as outlined in the **Transcend Recognised Conditions**. This must be supplemented by occupational and technical competence through valid qualification certificates, a current resume and employer testimonial. Occupational competence must be evidenced by

- a clear Disclosure barring service certificate
- a current [within three years] safeguarding certificate
- achievement of a level 2 or Level 3 regulated coaching qualification in gymnastics and employment as a Beth Tweddle Gymnastics Coordinator
- being experienced in a coaching gymnastics in a school and/or leisure and sporting environment [2 years minimum experience]
- being familiar and experienced with the Beth Tweddle Gymnastics coaching programmes for Gym Stars, Academy and Baby Stars.

The recognised centre must have the space and sports equipment to cater for a full range of gymnastics technical requirements during the face-to-face elements of the programme. The recognised centre must have a sound relationship with the partnership organisations, including schools where the coaches are being to ensure they are operating at the appropriate level. Beth Tweddle Gymnastics and schools must collectively agree for the coach to be assessed in the environment and must provide a qualified mentor to the coach to ensure effective supervisions. The mentor must meet the requirements for a tutor/assessor have be able to meet the occupational requirements outlined above.

#### **Qualification Coordination Conditions**

The recognised centre is required to supplement RC5.2 of the **Transcend Recognised Centre Conditions** with the following rules. The recognised centre must enforce the learner entry requirement [pre-requisites] outlined on page 6 of this specification are complied with. Any learner that does not meet these requirements must not be registered onto this qualification. RPL is accepted for this qualification in accordance with the Transcend RPL Policy. Guidance should be solicited from the awarding organsiation prior to ensure RPL eligibility is accurately assessed.



#### **Qualification Delivery Conditions**

The recognised centre is required to supplement RC5.3 of the **Transcend Recognised Centre Conditions** with the following rules. The recognised centre is required to ensure the tutor to learner ratio per cohort is a maximum of 1:12. In exceptional circumstances the awarding organisation will allow adaptations to this requirement to prevent disadvantage to learners and only where the recognised centre can evidence that the learning experience will not be compromised due to a smaller or larger cohort. The recommended delivery programme must be delivered flexibly to meet the leaners needs.

Delivery programmes a standardised by Beth Tweddle Gymnastics for standardisation and to ensure learners are properly prepared for their assessment. These are approved by the awarding organsiation as meeting the qualification standards. These should be delivered using differentiation techniques to ensure inclusive practice.

Induction		Le	earning		Learning and Assessment	Learning	Learning and Assessment
Learner	Remote and digital learning 2 Days Practical 2-4 weeks in environment 2 Days Practical		Remote and digital learning 2 Days Prac		2-4 weeks in environment		
Learner Induction and Orientation 6 GLH Digital or Face to Face	Remote learning 26 DSH 6 GLH webinar Environment	Remote learning 26 DSH 6 GLH webinar Coaching	Remote learning 26 DSH 6GLH webinar Population	Technical Competence	Placement – mentor  60 hours  20 of these must be under mentor supervision (GLH)	Technical Competence	Placement – mentor 60 hours 20 of these must be under mentor supervision
		90		16 GLH Hours	Profiling and programme planning 32 DSH  Personal development planning 24 DS	16 GLH hours	Programme delivery, adaptation and review 32 DSH Personal reflections 24 DS
	Quality assurance interventions are conducted in accordance with risk-based tactics.						
	Total GLH: 26 Total DS: 02 TQT: 18						



#### **Qualification Assessment Conditions**

The recognised centre is required to supplement RC5.5 of the **Transcend Recognised Centre Conditions** with the following rules. The assessment framework for this qualification is externally set by Transcend as the awarding organisation. The assessment methods include a portfolio of evidence and practical demonstration with questioning. These are reflected in the assessment strategy and standardised tasks. The assessment for this qualification is graded on a pass/refer basis. To achieve the qualification the learners must successfully complete each task. Outcomes must be collated within the Learner Assessment Portfolio [LAR] provided by the awarding organisation. The recognised centre will be granted access to the standardised assessment materials upon approval. The tasks provide a clear indication of the knowledge, skills and behaviours which will be assessed as part of the qualification.

Assessment Strategy					
Task	Description				
Task A: Placement	Learners must source a placement in the coaching environment.				
	Part 1: Learners should create a personal development plan which they should complete in the first part of their placement. Part 2: Learners should reflect on their progress whilst planning, delivering, and reviewing a coaching programme in second part of placement.				
	Learner must log hours to evidence the nature of the activities undertaken whilst fulfilling the coaching role in their chosen. The reflections should draw from the activities undertaken using real life examples in order to showcase self-awareness, personal growth and continued professional development planning.				
Task B: Profiling	Learners are required to profile the needs of a cohort of children in a selected key stage. The minimum number of children in the cohort must be 6. This should consider the environment and standards, each child's stage of development and unique needs. The learner must also profile their own capability and competence considering the environmental demands, the children's needs and their own personality and technical competence.				
Task B: Programming	Learners are required to plan, prepare, deliver and continuously review a progressive gymnastics programme which is comprised of 6 linked sessions. This must be for a group of 6 or more children. This should be based upon the profile of children and the environment they are operating in. They must apply coaching techniques that consider inclusive whole child development. Each session must be planned, delivered and reviewed and must cover the breadth of the technical syllabus for the endorsed pathway.				
Task C: Practical sessions	Learners are required to be observed by a mentor within the environment who will complete the observation reports. One of the sessions must be completed early in the programme and the other must be completed towards the end of the programme to enable the mentor to review the impact of the coaching.				
Task D: Performance	The learner must submit their portfolio of evidence to their assessor prior to the final observation of their practice. The assessor will conduct a skills assessment based upon all evidence supplied in the portfolio and conduct a professional discussion. The outcomes must show that the learner has made an impact on the children's progression and wellbeing as a whole child. Any gaps in the portfolio may be assessed via professional discussion.				



### **Qualification Quality Control Conditions**

The recognised centre is required to supplement RC5.5 of the **Transcend Recognised Centre Conditions** with the following rules. The recognised centre is required to adhere to the following quality controls to ensure valid assessment results.

Assessment tasks	The recognised centre must ensure the learners complete the assessment tasks which are designed by awarding and technical experts. These are designed specifically to promote validity, reliability, manageability, comparability and to minimise any bias. To support learners in the achievement of the assessment tasks the awarding organisation has provided assessment tools. These are standardised to ensure that each learner completes a valid assessment no matter which recognised centre they are registered with. In the rare event that a centre identifies the need to utilise alternative tools these are required to be submitted to the awarding organisation with detailed mapping to the unit specification. Submissions will be checked for accuracy and to ensure the level of demand in each task is comparable.
Assessment environment	The learner must have a placement in the environment relevant to their chosen pathway. They must be allocated a mentor in this environment. They must conduct the profiling activity on real children from the environemnt making sure that they do not report the children's names or any personal data which enable the children to be identified in their assessment portfolio. The delivery of all sessions in the progressive programme must also be completed in the environment. Two the sessions must be observed by a qualified assessor in the environment. Planning and performance reflections may be completed in their own environemnt.
Assessment authentication	The recognised centre is required to ensure that assessment tasks are completed by the learner without support from others. All assessment must be their own work. Assessors are able to authenticate the work for this qualifcation via practical demonstration with questioning or via professional discussion upon completion of the final skills assessment.
Assessment marking	The recognised centre is required to ensure that the assessment is marked by a qualified assessor in accordance with the VARCS rules of evidence. This means that the assessment must be valid, authentic, relevant, current and sufficient. If learners are dissatisfied with the decision in light of these rules' they should follow their recognised centres appeals process.
Assessment attainment	The assessment for this qualification is graded on a pass/refer basis. Assessment criteria and attainment indicators are confirmed in the Assessors Guidance and Learner Assessment Portfolio [LAP]. This is made available to assessors and learners to support valid and accurate assessment across assessors, recognised centres and over time. Learners must produce evidence against each task and achieve the required level of attainment prior for every task to successfully achieve the qualification.



Assessment re-takes	The recognised centre is required to ensure learners are granted three assessment opportunities for each component of assessment. Learners may be charged for reassessment at their recognised centre's discretion. All assessment and reassessment must be completed within the one-year period of registration. If learners have not been confirmed as competent by this time, they will not be awarded the qualification.
Assessment moderation	The recognised centre is required to moderate the assessment in order to check:  that the assessment was fit for purpose that criteria against which each learner's performance is differentiated is accurate and consistent across learners and assessors.
	This is referred to as internal moderation and must be completed by a qualified internal quality assurer employed by the recognised centre who was not involved in the assessment. The awarding organisation will also conduct external moderation which is undertaken an external quality assurer employed by the awarding organisation. In both cases a sample of assessment must be selected using with risk-based tactics. This serves to ensure that the level of monitoring is proportionate to the nature of the qualification, workforce competences, assessment type and the number of learners registered. In all cases learners must not be provided with results until the moderation of has taken place and the awarding organisation is reassured of the assessment results.  This qualification has been assigned a high-risk profile due to its nature which should reflect the size of the sampling interventions.
	The qualification does contain practical demonstrations and physical interventions must be embedded into the samples over time.
Assessment re-marks	The recognised centre is required to enforce re-marks at the request of the internal or external moderators or in the event of a learner appeal. Where this is associated with a written piece of work the recognised centre is required to arrange a remark by an alternative assessor. Where the two outcomes are different, we would expect that a third re-mark is completed. Where the recognised centre does not have this many qualified assessors, they are required to request support from the <u>awarding organsiation</u> .
	Where the appeal is associated with the outcomes of a practical demonstration the assessment records should be reviewed. It is then down to the discretion of the recognised centre to investigate and determine whether the assessment decision stands or whether the assessment decision should be overturned. Where a physical internal moderation has been completed on that particular assessment the decision should ideally stand unless evidence suggests otherwise. Only if learners have exhausted the centres appeals process should they bring the matter to Transcend where the appeal will be managed in accordance with the <i>Transcend Appeals Policy</i> .



# Appendix 01: Qualification Connections and Communications

Transcend Awards Limited	Website: <a href="http://www.transcendawards.com">http://www.transcendawards.com</a> Enquiries: <a href="mailto:services@transcendawards.com">services@transcendawards.com</a> Telephone: 01953 438499
Beth Tweddle Gymnastics	Website: https://www.bethtweddlegymnastics.co.uk/about
Becky Adlington Training	Website: https://www.beckyadlingtontraining.com/
The Chartered Institute for the Management of Sport and Physical Activity (CIMSPA)	Website: <a href="https://www.cimspa.co.uk">https://www.cimspa.co.uk</a> Enquiries: <a href="mailto:info@cimspa.co.uk">info@cimspa.co.uk</a> Telephone: 01509 226474
The Register of Regulated Qualifications	Website: <a href="http://register.ofqual.gov.uk/">http://register.ofqual.gov.uk/</a>
The Office of the Qualifications and Examination regulator (Ofqual)	Website: www.gov.uk/government/organisations/Ofqual
Department for Education	Website: gov.uk/government/organisations/department-for-education
The Department for Business Innovation and Skills (BIS)	Website: gov.uk/government/organisations/department-for-business-innovation-skills
Learning Records Service	Website: gov.uk/government/collections/learning-records-service



# Appendix 02: Qualification Specification Version Control

This document is subject to version control. We will request feedback from centres in advance of any change. We will then inform centres of the changes made in advance and will re-publish the specification via our website. All changes will be tracked here and confirmed as an updated version.

Version	Publication	Details
Version 01	04 Jan 2021	First publication